



Office of Diversity, Equity and Inclusion

Application

Diversity Abroad Honors Scholarship Program (DAHSP)

AY 2016-17

The Application Process

Step One: The student and Study Abroad Advisor shall complete the "Student Information" section of this form after reviewing the program guidelines.

Step Two: The Study Abroad Advisor should complete the "Study Abroad Advisor" section below.

Step Three: The student shall submit a 1-2 page essay describing the purpose of the study abroad experience and what he/she hopes to achieve (*examples include language acquisition, cultural immersion, cultural competencies in a global setting, STEM research project, etc.*).

Step Four: The student shall obtain one (1) faculty or department recommendation to include in the packet.

Step Five: The completed application and supporting documentation shall be approved and submitted to the SUNY Office of Diversity, Equity and Inclusion through the Study Abroad or International Studies Program officer on campus, or the Vice President for Academic Affairs (VPAA).

STEP ONE: STUDENT INFORMATION

Name (*please print*): _____ Student ID #: _____

Identify your intended study abroad program or global research experience. Provide the name of the sponsoring SUNY campus and the Program Name:

Study Period: Fall _____ Winter Intercession _____ Spring _____ Summer _____ Other _____

Student's College E-mail Address: _____

Departmental Major: _____ Cumulative GPA: _____ (4.0 scale)

Current Academic Standing: _____ Sophomore _____ Junior _____ Senior

Understanding of Student Responsibility:

Post Travel Program Report: Students receiving DAHSP funding agree to submit a summary of their experience, detailing how it contributed to career and college goals within 60 days of completing their travel to the Office of Diversity, Equity and Inclusion.

Mentor/Ambassador: Scholarship recipients may be asked and must be willing to share their travel experience in a college or conference forum.

Student Signature: _____ **Date:** _____

STEP TWO: TO BE COMPLETED BY STUDY ABROAD ADVISOR/OFFICER OR VPAA

S/A Advisor: _____ Email: _____ Phone: (____) _____

Campus Financial Officer Name: _____ Email: _____

Title: _____ Phone: (____) _____

The Study Abroad Office has verified and included:

- **One (1) recommendation** from departmental faculty, academic advisor or research coordinator
- **The Study Abroad Officer or VPAA at _____ (SUNY Institution) nominates the student named above for a Diversity Abroad Honors Scholarship Program award.**
- **Study Abroad Officer or VPAA Authorized Signature:** _____

Note: Awards through this program require matching funds from the campus equal to or greater than the Diversity Abroad Honors Scholarship Program award provided by the SUNY Office of Diversity, Equity and Inclusion. ODEI will award up to \$1,000 per scholarship.

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STEP THREE: STUDENT'S ESSAY OR STATEMENT

Instructions: The student shall submit a 1-2 page essay or reflection on the anticipated study abroad goals – or what he/she hopes to achieve through the study abroad experience (*examples include cultural/language immersion, STEM-research or study, travel, cultural competencies in global settings, etc.*).

Student Name: _____ **Student ID #:** _____

(Print) Name of Reference: _____ **Department:** _____

Email: _____ **Campus:** _____

STEP FOUR: RECOMMENDATION LETTER

The student shall obtain one (1) faculty or department recommendation to include in packet.

STEP FIVE: SUBMISSION

The completed application packet should be returned by the Office of International Studies or Study Abroad Program Coordinator or the Vice President for Academic Affairs no later than October 5, 2016 (for study in winter or spring 2017) and March 5, 2017 (for study in summer or fall 2017) to:

State University of New York
Office of Diversity, Equity and Inclusion
SUNY Plaza T1001, SUNY System
Administration, Albany, New York 12246
Telephone: (518) 320-1189 Fax: (518) 320-1555